

Australian/New Zealand Standard™

**Reporting outstanding orders
(in the book trade)**



This Joint Australian/New Zealand Standard was prepared by Joint Technical Committee IT/19, Computer Applications in Information and Documentation. It was approved on behalf of the Council of Standards Australia on 6 August 1999 and on behalf of the Council of Standards New Zealand on 18 February 2000. It was published on 7 March 2000.

The following interests are represented on Committee IT/19:

Australian Council of Libraries and Information Services
Australian Information Industry Association
Australian Library and Information Association
Australian Publishers Association
Australian Z39 Implementors
Council of Australian State Libraries
Council of Australian University Librarians
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CSIRO Publishing
Ministry of Commerce, New Zealand
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National Library of New Zealand
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PREFACE

This Standard was prepared by the Joint Standards Australia/Standards New Zealand Committee IT/19, Computer Applications in Information and Documentation, to supersede AS 2807—1985.

The objective of this Standard is to provide the library community, publishers and their agents with a specification of the information to be provided in order to provide uniform reports on outstanding book trade orders in Australia and New Zealand.

The text of this edition is unchanged in principle from that of AS 2807—1985, but has been updated to reflect changed circumstances since 1985 and to reflect the applicability of this Standard to Australia and New Zealand. It has standardized 3 character reporting codes and includes BISAC numeric reporting codes for information.



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